The procedure to follow for **Company email set up on a mobile device**, as discussed with Nissan chat support

**Reason:** The access was revoked for many members whoever has not accepted the MDI License Agreement a year back, In order to regain the access, you need to put OSS request

Please find the below details for raising the OSS.

* 1. OSS Portal: <https://nnanissan.service-now.com/ess>
  2. OSS Form Navigation: **Order Something** --> select **Mobile** under Categories--> **Company Email Set Up on a Mobile Device**
  3. Fill the details: (For additional guidance on the options, please refer to [KB0010591](https://nnanissan.service-now.com/kb_view.do?sysparm_article=KB0010591).)
     1. **Mobile Device Number:** Your mobile number
     2. **Is the device a Company owned or Personally owned device? :** Personally owned
     3. **What type of device are you trying to connect to the Nissan Mail? :** Your mobile model (Redmi Note5 Pro **or** iPhone 7 etc..)
  4. Click **Add to cart**
  5. Go to cart and click **check out** and type the Costcenter (**20011592**)  and click **Check out**
  6. After a day or two, concerned person will mail stating to sign the MDI License Agreement, login with intial credentials given and later on change the password, agree to the terms and reply the person with your Lan ID stating you have signed the agreement.
  7. The next day, you will receive the mail from the concerned person stating “**Your email on your phone was activated. Attached are the instructions on setting this up**”. Open the attachment and follow the instructions accordingly.